



Ross Valley Sanitary District

2960 Kerner Blvd., San Rafael, CA 94901
Tel. 415-259-2949 Fax 415-259-2957

Lateral Replacement Grant Program Guide

Updated August 11, 2021

Thank you for helping us protect and preserve our local environment by replacing your privately-owned sewer lateral. By allowing the District to assist you with this project, together we will reduce contamination in our community and waterways, as well as reduce treatment costs for the entire Ross Valley.

Hopefully, through the District's public outreach efforts, you have learned that over half of all sewer spills are caused by leaking private laterals, and that in wet weather infiltration of groundwater into laterals can lead to downstream spills from sewers and the treatment plant. Private laterals are the responsibility of the property owner, from the building to the District main line, including the connection with themain. The Lateral Replacement Grant Program (LRGP) was designed to encourage property owners like you to replace your sewer lateral and help to protect the beautiful RossValley.

Qualified applicants will receive **50% of the lateral replacement cost, up to \$1,500.00**. Some applicants may receive additional funding based on pre-defined qualifying criteria. On July 21, 2021, the Board of Directors adopted Resolution No. 21-1608 amending the guidelines and qualification requirements of the LRGP (available at www.rvsd.org).

To take advantage of the grant program you will need to submit the following forms within one hundred eighty (180) days from date of District final inspection:

- Signed Lateral Replacement Grant Program Application
- Paid-in-full invoice from your licensed contractor

The disqualifying factors for this program are as follows:

- Common connections (shared) sewer laterals
- Spot repairs and partial pressure tests
- Unpermitted sewer work and retroactive permits
- Lower lateral replacement due to Capital Improvement Project

A flow chart is included on the following page. Many contractors understand the program and can assist you in applying for it. We are more than happy to assist you over the phone, in our office, or in the field as well. Please contact us with any questions you may have.

Lateral Replacement Grant Program Flowchart

Follow the steps and deadlines outlined in the flowchart below to ensure that you receive your grant. If you have any questions, please do not hesitate to contact the District at 415-259-2949 or info@rvsd.org.

Work Performed

Select a contractor: Property owner selects any licensed contractor for the lateral replacement work.

Schedule the work: Property owner schedules the lateral replacement work with contractor.

Obtain a permit: Property owner or contractor obtain required permits from RVSD & applicable town/city.

Schedule a final inspection: Contractor schedules a final inspection with RVSD prior to backfill.

Please be aware that contractors are very busy. It is important to plan ahead in order to obtain permits and inspections for your project.

Documentation & Payment

Required within 180 days from date of RVSD final inspection.

Apply for the grant: Property owner submits grant application and paid-in-full invoice to RVSD.

Wait for approval: RVSD will review the application for funding approval.

Receive funding: RVSD will issue grant funding within 30 days of grant approval.

Blue- Owner responsibility
Green- RVSD responsibility
Purple- Important notices



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Lateral Replacement GRANT Program Application

I certify by signing this application that I am the legal owner of the property described herein. I am aware the submission of this document does not constitute that a grant has been approved by the District. I have read the grant program guide discussing the requirements for the Lateral Replacement Grant Program and am aware that a letter will be issued advising if funds have been granted.

I understand that any unpermitted work performed prior to receiving District approval will not be eligible for a grant. **If approved, grant funding will be obligated for a period not to exceed one hundred eighty (180) days from date of District final inspection.**

I understand that a paid-in-full invoice must be enclosed with this application in order to be considered for grant funding.

Signature: _____ Date: _____

Property Owner(s) Name: _____

Property Address: _____

City/Town: _____ ZIP: _____

Assessor's Parcel Number: _____

Mailing Address: _____

City/Town: _____ ZIP: _____

Phone: _____ Email: _____

Contractor: _____ License Type: A / B / C-36 / C-42 #: _____

circle one

How did you find out about the lateral replacement grant program? _____

Reason for sewer lateral replacement (check all that apply):

- Lateral failure/backup/condition
- Property sale
- Remodel ≥ \$75K/adding a bathroom
- Paving project
- Common Interest Development
- Other:

Staff Use Only

Fiscal Year: _____

LRGP#: _____

CCTV Inspection Video Provided? Y / N

Inspection Report Form Provided? Y / N

Lateral Length: _____

Sketch of Proposed Work Provided? Y/N

Licensed? Y/N

Contractor: _____

Paid-In-Full Invoice Amount: _____

Grant Amount (50% of paid-in-full invoice, up to \$1,500): _____

High RDI/I: Y / N, (50% of paid-in-full invoice, up to \$2,500): _____

Application Approved: Y/N

Reason: _____

Approved By: _____ Approval Date: _____