



# ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for Over 100 Years

2960 Kerner Boulevard, San Rafael, Ca 94901

Ph: 415.259.2949 Fax: 415.460.2149

Directors: Michael Boorstein ~ Thomas Gaffney ~ Doug Kelly ~ Pamela Meigs ~ Mary Sylla

## REGULAR BOARD MEETING AGENDA

June 16, 2021: Closed Session Convenes at 5:00 p.m.

Open Session Convenes at 5:30 p.m.

### MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Directors and members of the public will participate in this meeting by teleconference. The call-in information for the Board of Directors and the public is as follows:

Open Session Meeting URL: <https://global.gotomeeting.com/join/354729957>

Call In Phone Number: +1 (571) 317-3129

Access Code: 354-729-957

Any member of the public on the telephone may speak during Public Comment or may email public comments to [jcooper@rvsd.org](mailto:jcooper@rvsd.org) and comments will be read from each member of the public. During this period of modified Brown Act Requirements, Ross Valley Sanitary District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

**Welcome:** *The RVSD Board of Directors welcomes members of the public at its meetings and encourages citizen participation and input. The Board takes seriously its responsibility to be a model of civility and to safeguard the public ability to directly address the Board by providing the appropriate Board Meetings Decorum in accordance with Resolution No. 10-1378, which is posted at every Board meeting. Thank you.*

**The Board President will call agenda items, ask for the Staff Report, hear questions or initial concerns from Board members, open the item for public comment and return to the Board for additional comments and action. The public may speak for up to three minutes, as time allows, on agenda items.**

1. Call Meeting to Order
  - a) Roll Call
  - b) Pledge of Allegiance
2. Adjourn to Closed Session
3. Closed Session
  - a) Conference with Legal Counsel – Existing Litigation (Govt. Code 54956.9(d)(1)): *Telstar Instruments, Inc. v. Ross Valley Sanitary District* (Sup. Court Case No. CIV-20033065)
4. Reconvene to Open Session
5. Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1

6. Approval of Agenda

7. Open Time for Public to Raise Items Not on Agenda or for Future Agendas

*Anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda may do so. Each speaker is limited to three minutes. The Board may not take action on or discuss items not on the agenda but may briefly respond to statements or questions by a member of the public. The Board President may refer any matter to staff for further follow-up or elect to have the matter placed on an agenda for a future meeting.*

8. Committees Report Out

- a) Finance Committee
- b) Central Marin Sanitation Agency (CMSA)
- c) North Bay Watershed Association (NBWA)

9. Verbal Report by General Manager

10. Verbal Report by Board Members and Requests for Future Items

11. Consent Calendar:

*Matters listed under this item are considered routine and will be enacted by one motion. The consent calendar may include resolutions; therefore, the motion, second, and vote will also be applicable to the resolutions and recorded accordingly. There will be no separate discussion of these items unless requested by a member of the Board or the public prior to the time the Board votes on the motion to adopt.*

- a) Approve the Meeting Minutes of May 19, 2021
  - [Agenda Item](#)
- b) Accept the Interim Financial Statements of April 2021
  - [Agenda Item](#)
- c) Approve Board Members' Attendance at the CASA Annual Conference in San Diego, CA, on August 11-13, 2021
  - [Agenda Item](#)
- d) Update Program Agreement with CMSA for Administration of the Fats Oils and Grease (FOG) Control Program Agenda Item
  - [Agenda Item](#)
- e) Adopt Administrative Amendments to Ordinance 100 and Ordinance 101
  - [Agenda Item](#)
- f) Authorize the General Manager, Upon Review and Approval of Legal Counsel, to Approve Amendment No. 1 to Task Order No. 5 with Psomas for \$45,020, for Construction Management of the Laurel Grove Sewer Rehabilitation Project (Project #949)
  - [Agenda Item](#)

12. Consideration of Granting Tentative Approval for Public Sewer Extension (PSX) Permit No. 405, to be Constructed within Crescent Lane, San Anselmo, CA

- [Agenda Item](#)

13. Consideration of Awarding and Authorizing the General Manager, Upon Review and Approval of Counsel, to Execute Construction Contract for the FY 20/21 Gravity Sewer Improvements Project, with Glosage Engineering, Inc., in the Amount Not to Exceed \$4,370,172 (Project #951)
  - [Agenda Item](#)
14. Consideration of Adopting Resolution No. 21-1604 Adopting the Budget for Fiscal Year 2021-22
  - [Agenda Item](#)
15. Consideration of Adopting Resolution No. 21-1605 Approving Salary and Benefit Schedule for Unrepresented Employees of the District
  - [Agenda Item](#)
16. Consideration of Approving Amendment to Assistant General Manager Contract Effective July 1, 2021
  - [Agenda Item](#)
17. Informational Items
  - a) Monthly Operations and Maintenance Metrics Report — May 2021
    - [Agenda Item](#)

## ***Adjourn***

**Next Meeting:** Regular Meeting on July 21, 2021, at 5:00 p.m. via GoToMeeting

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for this meeting upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.
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