



ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for Over 100 Years

2960 Kerner Boulevard, San Rafael, Ca 94901

Ph: 415.259.2949 Fax: 415.460.2149

Directors: Michael Boorstein ~ Thomas Gaffney ~ Doug Kelly ~ Pamela Meigs ~ Mary Sylla

REGULAR BOARD MEETING AGENDA

March 18, 2020: Closed Session Convenes at 5:00 p.m.

Open Session Convenes at 5:30 p.m.

Ross Valley Sanitary District – 2960 Kerner Blvd., San Rafael, CA, 94901

In Compliance with CA Executive Order N-25-20, some members of the Board of Directors will participate in this meeting by teleconference.

Members of the public may attend the meeting at 2960 Kerner Blvd., San Rafael, CA, or may listen to the meeting by calling +1 (646) 749-3112 and the Access Code 776-933-205. Members of the public listening by phone will be afforded an opportunity to comment on any item on the agenda when prompted by the Board Chair.

In compliance with C.D.C. recommendations, all Board members, staff, and members of the public are to sit with six feet of space between them and observe other recommended hygiene practices.

Welcome: *The RVSD Board of Directors welcomes members of the public at its meetings and encourages citizen participation and input. The Board takes seriously its responsibility to be a model of civility and to safeguard the public ability to directly address the Board by providing the appropriate Board Meetings Decorum in accordance with Resolution No. 10-1378, which is posted at every Board meeting. Thank you.*

The Board President will call agenda items, ask for the Staff Report, hear questions or initial concerns from Board members, open the item for public comment and return to the Board for additional comments and action. The public may speak for up to three minutes, as time allows, on agenda items.

1. Call Meeting to Order
 - a) Roll Call
 - b) Pledge of Allegiance
2. Adjourn to Closed Session
3. Closed Session
 - a) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Govt. Code section 54956.9(d)(2) – one potential case
4. Reconvene to Open Session
5. Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1
6. CHANGE IN LOCATION – Approximately 30 Minute Visit - Pump Station 14 – 200 Doherty Drive, Larkspur, CA, 94939 – **POSTPONED TO A FUTURE MEETING**

7. Approval of Agenda
8. Open Time for Public to Raise Items Not on Agenda or for Future Agendas
Anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda may do so. Each speaker is limited to three minutes. The Board may not take action on or discuss items not on the agenda but may briefly respond to statements or questions by a member of the public. The Board President may refer any matter to staff for further follow-up or elect to have the matter placed on an agenda for a future meeting.
9. Conduct Public Hearing and Consider Adoption of Ordinance No. 92 An Ordinance Repealing Ordinance 91 Adopted October 16, 2019, and Enacting This Ordinance Relating to Sewer Capacity Charges and Sewer Permit Fees
10. Committees Report Out
 - a) Finance Committee
 - b) Ad Hoc Facilities Committee
 - c) Central Marin Sanitation Agency (CMSA)
 - d) North Bay Watershed Association (NBWA)
11. Verbal Report by Board Members and Staff, and Requests for Future Items
12. Consent Calendar:
Matters listed under this item are considered routine and will be enacted by one motion. The consent calendar may include resolutions; therefore, the motion, second, and vote will also be applicable to the resolutions and recorded accordingly. There will be no separate discussion of these items unless requested by a member of the Board or the public prior to the time the Board votes on the motion to adopt.
 - a) Approve the Meeting Minutes of February 12, 2020
 - b) Accept the Interim Financial Statements of January 2020
 - c) Approve Contract Change Order No. 12 in the Amount of a Credit of \$84,878.28; Adopt Resolution No. 20-1577 Approving Final Acceptance and Authorizing General Manager to File Notice of Completion for the for the FY16/17 Gravity Sewer Improvements Project Butterfield Meadowcroft-Arroyo (Project #9 45), with KJ Woods Construction, Incorporated
 - d) Approve Payment to the Town of Ross for Ross Common Restoration Work in the Amount of \$59,306.90 (Project # 942)
 - e) Approve Contract Change Order No. 8 in the Amount of a Credit of \$35,144.62; Adopt Resolution No. 20-1578 Approving Final Acceptance and Authorizing General Manager to File Notice of Completion for the for the Large Diameter Gravity Sewer Project II-3A - Upper Shady Lane/Ross Common (Project # 942) with Ranger Pipelines Incorporated
 - f) Approve Contract Change Order No. 12 in the Amount of a Credit of \$9,257; Adopt Resolution No. 20-1579 Approving Final Acceptance and Authorizing General Manager to File Notice of Completion for the PS15 Kentfield Pump Station Improvements Project (Project # 902), with Anderson Pacific Engineering Construction, Inc.
 - g) Adopt Resolution No. 20-1580 Authorizing the Investment of Monies in the Local Agency Investment Fund (LAIF)
 - h) Authorize Amendment No. 4 to the Consultant Services Agreement with Harris & Associates, Inc.

dated August 27, 2015 for the FY 2015/16 and FY 2016/17 Gravity Sewer Rehabilitation Projects, for an Additional \$168,729

- i) Approve Moving the Board's Regular April 15, 2020, Meeting Date to April 22, 2020, and the Board's Regular July 15, 2020, Meeting Date to July 8, 2020

13. Consideration of Accepting the District's Defined Benefit Pension Plan Valuation Report Completed in Accordance with GASB 68 and the District's OPEB Valuation Report Completed in Accordance with GASB 75

14. Consideration of Approving and Authorizing the General Manager, Upon Review and Approval of Counsel, to Approve Task Order No. 4 with Psomas, Inc., in the Total Amount of \$170,900, for Construction Management Services for the FY 2019/20 Force Main Appurtenance Project (Project # 960)

15. Consideration of Approving Personnel Policy for Employee Award Recognition

16. Informational Items

- a) Ross Valley Sanitary District Scholarship Pilot Program Brochure
- b) Monthly Operations and Maintenance Metrics Report — February 2020

Adjourn

Next Meeting: Regular Meeting on April 22, 2020, at 5:00 p.m. at Ross Valley Sanitary District, 2960 Kerner Blvd., San Rafael, CA, 94901

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for this meeting upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.