



ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for Over 100 Years

2960 Kerner Boulevard, San Rafael, Ca 94901

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Directors: Michael Boorstein ~ Thomas Gaffney ~ Doug Kelly ~ Pamela Meigs ~ Mary Sylla

REGULAR BOARD MEETING AGENDA

February 12, 2020: Closed Session Convenes at 5:00 p.m.

Open Session Convenes at 5:30 p.m.

Central Marin Police Authority Community Room– 250 Doherty Drive, Larkspur, CA

Welcome: *The RVSD Board of Directors welcomes members of the public at its meetings and encourages citizen participation and input. The Board takes seriously its responsibility to be a model of civility and to safeguard the public ability to directly address the Board by providing the appropriate Board Meetings Decorum in accordance with Resolution No. 10-1378, which is posted at every Board meeting. Thank you.*

The Board President will call agenda items, ask for the Staff Report, hear questions or initial concerns from Board members, open the item for public comment and return to the Board for additional comments and action. The public may speak for up to three minutes, as time allows, on agenda items.

1. Call Meeting to Order
 - a) Roll Call
 - b) Pledge of Allegiance
2. Adjourn to Closed Session
3. Closed Session
 - a) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Govt. Code section 54956.9(d)(2) – one potential case
4. Reconvene to Open Session
5. Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1
6. Approval of Agenda
7. Open Time for Public to Raise Items Not on Agenda or for Future Agendas
Anyone wishing to address the Board of Directors on matters within the District's jurisdiction but not on the posted agenda may do so. Each speaker is limited to three minutes. The Board may not take action on or discuss items not on the agenda but may briefly respond to statements or questions by a member of the public. The Board President may refer any matter to staff for further follow-up or elect to have the matter placed on an agenda for a future meeting.
8. Committees Report Out
 - a) HR Committee
 - b) Finance Committee
 - c) Ad Hoc Facilities Committee
 - d) Central Marin Sanitation Agency (CMSA)
 - e) North Bay Watershed Association (NBWA)

9. Verbal Report by Board Members and Staff, and Requests for Future Items
10. Consent Calendar:

Matters listed under this item are considered routine and will be enacted by one motion. The consent calendar may include resolutions; therefore, the motion, second, and vote will also be applicable to the resolutions and recorded accordingly. There will be no separate discussion of these items unless requested by a member of the Board or the public prior to the time the Board votes on the motion to adopt.

 - a) Approve the Meeting Minutes of January 15, 2020
 - b) Accept the Mid-Year Financials for the First Half of Fiscal Year (FY) 2019/20
 - c) Authorize Amendment No. 2 to the Consultant Services Agreement with TRC Companies, Inc. (formerly Vali Cooper & Associates) dated July 25, 2017 for the FY 2016/17 Gravity Sewer Rehabilitation and Improvement Projects for an Additional \$142,000
 - d) Approve Contract Change Order Nos. 1 and 2 for the FY16/17 Gravity Sewer Improvements Project - Butterfield Meadowcroft-Arroyo, with KJ Woods Construction, Inc., in the Amount of \$147,920.40
 - e) Authorize the General Manager, Upon Review and Approval of Legal Counsel, to Approve Task Order No. 5 with Nute Engineering for Design and Engineering Services During Construction (ESDC) for the Larkspur Pump Stations (PS 14/24/25) Rehabilitation Project, for an Amount Not to Exceed \$235,360
11. Consideration of Authorizing the General Manager, Upon Review and Approval of Counsel, to Execute Contracts for a 2020 Refunding of 2013 Revenue Bonds
12. Consideration of Authorizing the General Manager, Upon Review and Approval of Counsel, to Execute Construction Contract for the FY 2019/20 Force Main Appurtenance Project, with Trinet Construction, Inc., in an Amount Not to Exceed \$1,179,500
13. Discussion and Direction on Recent State Legislation and Recently Adopted District Ordinance No. 91 Regarding Accessory Dwelling Units (ADUs)
14. Discussion and Recommendation for Future Revisions to Adopted Fiscal Year 2019/20 Budget Position Allocations
15. Consideration of Adopting Resolution No. 20-1576 Approving Salary and Benefit Schedules for Unrepresented Employees of the District
16. Informational Items
 - a) Monthly Operations and Maintenance Metrics Report — January 2020
 - b) Report on Human Resource Activities for Q1-Q2 in Fiscal Year 2019/20

Adjourn

Next Meeting: Regular Meeting on March 18, 2020, at 5:00 p.m. at Central Marin Police Authority Community Room, 250 Doherty Dr., Larkspur, CA

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for this meeting upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.