

SANITARY DISTRICT NO. 1 OF MARIN COUNTY

Procedures Required After Receiving Public Sewer Extension Permit

Following is an outline of the procedures required after the Public Sewer Extension Permit has been obtained by Applicant (developer).

1. Applicant must retain the services of a licensed contractor and start work on the public sewer extension within one year of the date the permit is granted. Applicant must diligently pursue installation of the public sewer extension until it is completed.
2. Applicant must retain a soils engineering firm to provide the required compaction testing. The District shall determine the number, location, and depth of compaction tests.
3. Applicant must retain a civil engineering firm to provide cut sheets and set grade stakes.
4. All construction work must be performed in accordance with the District's Standard Specifications and Drawings.
5. Applicant's contractor must schedule a pre-job conference with the District's Lead Inspector prior to start of construction.
6. Applicant/contractor must notify the District two working days prior to beginning construction.
7. A District Inspector must inspect bedding preparations, pipe installation, and backfill.
8. After installation of the public sewer extension:
 - a. Applicant must, at his own expense, have the public sewer extension cleaned and hydrostatically tested in the presence of a District Inspector.
 - b. Upon approval of the cleaning and hydrostatic test by a District Inspector, Applicant, at his expense, must have the public sewer extension televised in the presence of a District Inspector.
9. After passing the televising test, District staff will present the completed public sewer extension to the Board of Directors for final acceptance. Presentation to the Board will be at a regular Board Meeting held on the first Tuesday of each month.
10. After the District Board accepts the public sewer extension, the performance bond/money will be released. The maintenance bond/money will be held for one year from the date of acceptance and may be used by the District to maintain the project free from defects in materials and/or faulty workmanship during the twelve months after acceptance of the project. After which time, Applicant may request a refund/release of any unused portion of the maintenance bond/money. Release of bond money will be made to the Applicant only.

NOTES:

- A. Release of the performance bond/money could be delayed up to one month after completion of the project. Prior to release of the performance bond/money, the project must be accepted by the District Board at a Regular Board Meeting held on the first Tuesday of each month. Applicants planning to use the performance bond/money to pay the contractor should inform the contractor of the possible delay.
- B. Each building/residence connecting to the public sewer extension must obtain a private sewer connection permit and pay the appropriate fees. **The Public Sewer Extension Permit Fees do not include any building/residence private sewer connection fees.**
- C. Any violation of the District's Procedures, Ordinances, Rules, or Regulations will result in a hold being placed on the construction and possibly a fine or imprisonment per the District's Sanitary Code.