

**SANITARY DISTRICT NO. 1 OF MARIN COUNTY  
REGULAR BOARD MEETING MINUTES**

Tuesday, March 2, 2004  
6:45 p.m.

District Office  
2000 Larkspur Landing Circle  
Larkspur, CA

Members Present: Donna Bjorn, President  
Brian Oliva, Secretary  
George Buckle  
Sue MacMillan  
Steven Vanni (6:48 p.m.)

Members Absent: None

Staff Present: Barry Hogue, District Manager  
Fritz Schulte, Office Manager  
Theresa Jungbauer, Administrative Assistant

Guests Present: John Sharp, District Counsel

Public Present: Victor Gonzalez, Patricia Vanni, Judy Haige, Garril Page, Sue Brown and Bruce Baum.

**Item #1-ORDER** The meeting was called to order by President Bjorn at 6:45 p.m. Roll call was taken and a quorum was present.

**Item #2-OPEN TIME FOR PUBLIC** Victor Gonzalez of Monahan Pacific, updated the Board on the negotiations with Campus regarding gaining access thru the District's property to begin work on their project. He stated that the current proposal from Campus is unreasonable and his company could not go forward with it. He requested that the Board take a look at the Option Agreement and agendize this matter.

Director Vanni present at 6:48 p.m.

John Sharp, District Attorney, recommended to the Board that staff bring back a report and agendize this matter at its next meeting in April. The Board concurred.

Bruce Baum, 1165 Butterfield Road, San Anselmo had concerns regarding changes that could happen to the District's garbage franchise agreement in its northern franchise area.

**Item #3-APPROVE THE MINUTES OF FEBRUARY 3, 2004** M/S Oliva/Buckle to approve the Minutes of February 3, 2004 as submitted. The motion carried unanimously.

**Item #4-CONSENT CALENDAR** The Board reviewed the Consent Calendar:

- a) Approve February 2004 disbursements totaling \$1,386,666.23
- b) Approve District Treasurer's Financial Report for January 2004
  - i) Accounts Summary Statement
  - ii) Income Statement
  - iii) Investment Statement
  - iv) Transfer Authorizations
  - v) LAIF Statement
  - vi) Monthly Disbursements
- c) Approve Accountant's Report for January 2004
- d) Approve Progress Payments for Capital Improvement Projects:
  - i) Kentfield Pump Station Improvements, Phase 4, Pacific Mechanical, progress billing no. 6 in the amount of \$52,380.00
  - ii) 2003 Sewer Rehabilitation Project, J. Howard Engineering, progress billing no. 2 in the amount of \$77,454.00

M/S Oliva/Buckle to approve the Consent Calendar as submitted. The motion carried unanimously.

**Item #5-SEWER SYSTEM MANAGEMENT PLAN UPDATE** District Manager Hogue reviewed the staff report. He then gave a Powerpoint presentation of the main components that will be required for the SSMP and the timeframe each component will need to be completed and implemented.

The Board had a lengthy discussion; no action was taken.

**Item #6-INFLOW/INFILTRATION REDUCTION INITIATIVES** District Manager Hogue reviewed the staff report.

The Board had a lengthy discussion regarding each of the initiatives described in the District Manager's memo.

Garril Page, 70 Fawn Drive, San Anselmo and Bruce Baum, 1165 Butterfield Road, San Anselmo, spoke during the public participation time.

It was the consensus of the Board to direct staff to develop all of the Inflow/Infiltration reduction initiatives, as contained in the District Manager's February 23, 2004 memo, and to bring back before the Board for further consideration.

**Item #7-BACKFLOW PREVENTION DEVICE INSTALLATION INITIATIVES** District Manager Hogue reviewed the staff report.

Director Oliva absent from 7:50-7:54 p.m.

Garril Page, 70 Fawn Drive, San Anselmo and Bruce Baum, 1165 Butterfield Road, San Anselmo, spoke during the public participation time.

After a lengthy discussion, the Board directed staff to develop the Backflow Prevention Device initiatives contained in the District Manager's February 23, 2004 memo and to bring back before the Board for further consideration.

**Item #8-REVIEW OF STAFF RECOMMENDATION FOR PROPOSED CANYON ROAD ASSESSMENT DISTRICT RESOLUTION OF INTENTION; DISCUSSION AND APPROVAL OF LETTER REFERRING RESOLUTION OF INTENTION TO THE TOWN OF FAIRFAX** District Counsel John Sharp reviewed the staff report.

After a lengthy discussion regarding District Counsel Sharp's staff report, it was the consensus of the Board to direct staff to engage in all the items of District Counsel's recommendation of the report, which are as follows: (1) refer the proposed Resolution of Intention to the Town of Fairfax; (2) obtain qualifications and proposed fees from environmental consultants to the CEQA process [after it was determined that this item could not be done in-house]; (3) request a representative of Jones Hall to appear before the Board for consideration as assessment district's/bond counsel; and (4) approve the proposed letter to the Town of Fairfax on behalf of the District.

**Item #9-STAFF'S VERBAL REPORT** The District Manager gave a brief report of Monahan Pacific's and Campus' negotiations for access thru the District's property, a report will be given at next month's meeting; the last budgeted project for FY03/04, 2003 Miscellaneous Sewer Rehab, Sir Francis Drake Blvd. to McAllister, Kentfield, is just about ready to be put out to bid; and the rest of the District's projects are going well and pictures will be available of the projects at an upcoming meeting.

**Item #10-BOARD OPEN TIME** Director Vanni informed the Board that Marin Sanitary Service has purchased the garbage franchise from North Bay Corporation in the Town of Fairfax. He stated that the Town attorney would be adding to the agreement that Marin Sanitary Service cannot go to the single-stream recycling.

**Item #11-ADJOURNMENT** The meeting was adjourned at 8:21 p.m.

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BRIAN P. OLIVA  
Secretary of the Board