

**SANITARY DISTRICT NO. 1 OF MARIN COUNTY  
REGULAR BOARD MEETING MINUTES**

Tuesday, October 4, 2005  
5:45 p.m.

District Office  
2000 Larkspur Landing Circle  
Larkspur, CA

**ACTION MINUTES** – These Minutes are prepared to depict action taken for agenda items presented to the Board of Directors. For greater detail of this meeting, please refer to the audiotape kept as permanent record at the District's office.

Members Present: Brian Oliva, President  
George Buckle, Secretary  
Sue Brown  
Dan Hanley  
Steve Vanni

Members Absent: None

Staff Present: Barry Hogue, District Manager  
John Sharp, District Counsel  
Fritz Schulte, Office Manager  
Theresa Jungbauer, Administrative Assistant

Public Present: The names reflected are those who sign in on the attendance sheet: Vivian Housen, Randy Raines, and Gisa Ju; however, there were six (6) additional members of the public present.

**Item #1-ORDER** The meeting was called to order by President Oliva at 5:45 p.m. President Oliva then led the Pledge of Allegiance. Roll call was taken and a quorum was present.

**Item #2-OPEN TIME FOR PUBLIC** There were no comments from the public.

**Item #3-APPROVE THE MINUTES OF SEPTEMBER 6, 2005** Bruce Baum, 1165 Butterfield Road, San Anselmo, spoke during the public participation period.

After a brief discussion, M/S Vanni/Buckle to approve the Minutes of September 6, 2005, as submitted; abstain Brown. The motion carried.

**Item #4-CONSENT CALENDAR** The Board reviewed the Consent Calendar:

- a) Approve September 2005 disbursements totaling \$666,758.24
- b) Approve District Treasurer's Financial Report for August 2005
  - i) Accounts Summary Statement
  - ii) Income Statement
  - iii) Investment Statement
  - iv) Transfer Authorizations
  - v) LAIF Statement
  - vi) Monthly Disbursements
  - vii) Petty Cash Disbursements
- c) Approve Accountant's Report for August 2005
- d) Grant approval of a public sewer relocation – 53 Corte Placida, Greenbrae

M/S Vanni/Hanley to approve the Consent Calendar as submitted. The motion carried unanimously.

**Item #5-APPROVE PROGRAM MANAGEMENT SERVICES PROPOSAL BY RMC**  
District Manager Hogue reviewed the staff report

Randy Raines, Vivian Housen, and Gisa Ju, representatives from RMC, each gave an overview with a Power Point presentation of their role with respect to the firm's proposal to provide for the District's sewer system assessment and capital project planning.

Bruce Baum, 1165 Butterfield Road, San Anselmo, spoke during the public participation period.

After a lengthy discussion, M/S Vanni/Buckle to approve RMC's proposal to provide program management services on the District's Sewer System Assessment and Capital Project Planning for an estimated cost of \$395,120 for FY 2006 and \$321,620 for FY 2007; abstain Brown. The motion carried.

**Item #6-APPROVE DISTRICT NEWSLETTER PRODUCTION AND DISTRIBUTION PROPOSAL BY RAUCH COMMUNICATION CONSULTANTS** District Manager Hogue reviewed the staff report.

Martin Rauch of Rauch Communication Consultants gave an overview of his firm and of his proposal. He also gave the Board the actual newsletter that would be distributed.

Bruce Baum, 1165 Butterfield Road, San Anselmo, spoke during the public participation period.

After a lengthy discussion, M/S Buckle/Vanni to approve RCC's proposal to produce and distribute four quarterly District newsletters for an approximate total cost of \$16,625 per edition. The motion carried unanimously.

**Item #7-STAFF'S VERBAL REPORT** The District Manager gave an update on the FY 2006 Sewer Rehabilitation Project No. 1, which has begun on Stetson Avenue in Kentfield; and the Soil Remediation Project is underway.

**Item #8-BOARD OPEN TIME** Director Vanni gave an update of CMSA's last meeting, where the commissioners took a tour of MMWD's desalination pilot program.

Director Brown inquired about the editing of last month's Minutes regarding the Canyon Road Assessment District discussion item.

Director Buckle inquired about his request at last month's meeting regarding an outline of the District's various projects, consultants, costs to date, etc.

The Board took a 10-minute recess at 6:45 p.m.

**Item #9-CLOSED SESSION** The Board adjourned to Closed Session at 6:55 p.m. pursuant to Government Code 54956.9 (b), conference with Legal Counsel re: anticipated litigation of two (2) potential case; pursuant to Government Code 54956.9 (a), conference with Legal Counsel regarding pending litigation, Marin County Superior Court Case No. CIV 034345; and pursuant to Government Code 54956.9 (a), conference with Legal Counsel regarding pending litigation, Marin Superior Court Case No. CIV 044604.

The Board reconvened to Open Session at 7:45 p.m.

- a) No reportable action was taken during Closed Session.
- b) The Board gave direction to staff regarding settlement.
- c) The Board gave direction to staff regarding settlement.

**Item #10-ADJOURNMENT** The Board adjourned at 7:46 p.m.

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GEORGE H. BUCKLE  
Secretary of the Board