



ROSS VALLEY SANITARY DISTRICT

Serving the Greater Ross Valley Area for 110 Years

2960 Kerner Boulevard, San Rafael, Ca 94901

Ph: 415.259.2949 Fax: 415.460.2149

Brett N. Richards ~ General Manager

Directors: Patrick Guasco, President ~ Marcia Johnson, Secretary ~ Sue Brown, Treasurer ~ Steven M. Vanni ~ Peter Wm. Sullivan, M.D.

BOARD MEETING AGENDA

January 20, 2010 – 6:45 p.m.

Kentfield School District Office - Conference Room

750 College Avenue

Kentfield, CA

1. *Call Meeting to Order
 - a) Pledge of Allegiance
 - b) Roll Call
2. *Approval of Agenda
3. *Open time for public to raise items not on agenda or for future agendas
Members of the public may address the Board re: issues that are within Sanitary District No. 1's jurisdiction. The Board can hold no discussion during this time.
4. Consent Calendar:
Matters listed under this item are considered routine and will be enacted by one motion. The consent calendar may include resolutions; therefore, the motion, seconds, and vote will also be applicable to the resolutions and recorded accordingly. There will be no separate discussion of these items unless requested by a member of the Board or the public prior to the time the Board votes on the Motion to adopt.
 - a) Approve the Regular Meeting Minutes of November 18, 2009
 - b) December 2009 Financial Statements: Accept Report
 - c) Approve Variance Request for 401 Redwood Road, San Anselmo
 - d) Approve Variance Request for 305 Oak Avenue, San Anselmo
 - e) Authorize General Manager's Attendance at 2010 Special District & Local Government Institute's Governance Seminar, Huntington Beach, CA
 - f) Site Grading and Improvements Project Phase II, Progress Billing No. 3 in the amount of \$3,780, Ghilotti Construction
 - g) 2009 Kerner Roof Rehabilitation Project, Progress Billing No. 2 in the amount of \$57,260.70, Waterproofing Associates
 - h) Fencing Project 2960 Kerner Blvd., San Rafael: Authorize General Manager to Call for Bids
5. Accept and Approve Change to Audited Financial Statements for the Fiscal Year Ended June 30, 2009
6. Authorizing the General Manager To (1) Contract With a Software Engineering Consultant For An Amount Not To Exceed \$40,000 To Prepare a Request For Qualifications ("RFQ") and Subsequent Request For Proposals ("RFP") For a Ross Valley Sanitary District Supervisory Control And Data Acquisition (Scada) System Design, Including Making Recommendations To the District Based On the Qualifications And Bids Received; and (2) Issue the RFQ and Subsequent RFP For The Design
7. Authorize the Board President and Secretary to Execute Contract for Consulting Services with Government Affairs Consulting

8. Authorize Budget Amendment for the Cost of the Kerner Building Roof Rehabilitation
9. *Verbal Report by General Manager
10. *Open Time for Board Members
11. *Adjournment to Closed Session:
 - a) *LABOR NEGOTIATIONS pursuant to Government Code Section 54957.6.
Agency Negotiator: Brett N. Richards; Employee Organizations: A.F.S.C.M.E., Felix Huerta; Unrepresented Employees: Mid-Management Group.
 - b) *Reconvene to Open Session. Report on action taken by the Board during Closed Session, if any, pursuant to California Government Code Section 54957.1.
12. *Adjourn. Next Meeting Wednesday, February 17, 2010 at 6:45 p.m.

Information Items:

- a. December 28 letter from Louie Rios of Marin General.
- b. Healthy Waterways Study Results, Fall 2009.
- c. Lateral Replacement Grant Program Monthly Update.

* *No documentation with Agenda*

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 1-20-10 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact the office at 415.259.2949 at least ten (10) working days prior to the meeting and provide information on the assistance required.

Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection at least 72 hours before each regularly scheduled Board meeting at the District Office, located at 2960 Kerner Boulevard, San Rafael, CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the District Office during regular business hours.